

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
NOVEMBER 2, 2016**

CALL TO ORDER

Chairman Roma called the special meeting of the Washington Township Board of Supervisors to order at 5:30 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, Ernest Gehman, David Moyer, James Roma, Township Manager, Richard Sichler and Township Executive Assistant/Treasurer Douglas Blean. No residents were in attendance.

Absent:

TAPING OF MEETING

The meeting was not recorded.

SPECIAL REQUESTS

None

PUBLIC COMMENTS

None

SUPERVISORS UNFINISHED BUSINESS

- The 2017 Budget was discussed and a revised budget was distributed for review.
- Mr. Sichler pointed out that the revised budget included an updated Real Estate Tax amount based on the latest tax base figures recently received from the Berks County Tax Assessment Office, a clear notation that \$450,000 of the Sewer Fund balance has been identified for future use for Wastewater Treatment Plant Expansion.
- After discussing staff salaries it was decided to revise the budget to reflect \$0.35 per hour raises for all full time employees and a \$0.37 per hour increase for Mr. Sichler.
- Various needs for Township facilities were discussed and Mr. Sichler was directed to get estimates for:
 - the replacement of the flat roofs on the Township Garage and Wastewater Building;
 - replacement of the oil burner at the Township Garage;
 - and the installation of natural gas service, if possible, to the Township Garage
- Mr. Roma questioned the Township Manager and Treasurer about the possible need for a tax increase in this budget or future budgets. Both staff members expressed that while expenses do exceed revenue in the draft budget this is the

result of anticipated construction projects and purchases that include a traffic light at Route 100 and Barto Road, replacement of two roofs and the purchase of a public works vehicle. It was also discussed that all of these projects had been previously funded in the 2016 budget and that the unexpended funds are still available to pay for them in the form of our 2017 starting cash balances to fund the budget without a tax increase in 2017.

- A motion was made by David Moyer and seconded by James Roma to advertise the proposed 2017 Washington Township Operation Budget with the revisions discussed. **No comment received.**

All ayes

ADJOURNMENT

A motion was made by David Moyer and seconded by James Roma to adjourn the meeting at 6:57 p.m. **No public comment received.**

All ayes

Respectfully submitted,

Richard Sichler
Township Manager/Secretary