

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
JUNE 23, 2016**

CALL TO ORDER

Vice-Chairman David Moyer called the regularly scheduled meeting of the Washington Township Board of Supervisors to order at 7:02 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

Vice-Chairman Moyer announced Executive Session was held this evening concerning personnel and litigation.

ROLL CALL

The following members were present: Supervisors; Ernest Gehman, David Moyer, Township Manager, Richard Sichler; Solicitor, Daniel Becker, Esquire; John Weber representing LTL & Assoc., Stuart Rosenthal & Brian Brochon, Gilmore & Assoc., Staff member, Susan Brown and approximately eleven (11) residents in attendance.

Absent: James Roma

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted no one other than township staff was taping the meeting this evening.

SPECIAL REQUESTS

None

PUBLIC COMMENTS

Curtis Rader, spoke about quarry issues.

APPROVAL OF MEETING MINUTES OF MAY 26, 2016

A motion was made by Ernest Gehman and seconded by David Moyer to approve the minutes of the May 26, 2016 meeting as prepared.

No public comment received.

All ayes

TOWNSHIP REPORTS

A motion was made by Ernest Gehman and seconded by David Moyer to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and inclusive of June 23, 2016, and to file the treasurer's report for audit. **No public comment received.**

All ayes

TAX COLLECTOR

Tax Collectors Report for the month of May 2016:

Real Estate Tax	\$ 9,144.36
Interim Tax	\$ 1,630.67
Light Tax	\$ 24.00
Hydrant Tax	\$ 32.76
Per Capita Tax	\$ 253.00
Amusement Tax	\$ 2,842.98
Total	\$ 13,927.77

FIRE CHIEF’S REPORT

A copy of the EBFD Report is enclosed as well as copies of their 2015 tax information.

ZONING/SEO REPORT

Reports are enclosed.

SEWER ENGINEER’S REPORT

A copy of the Sewer Engineer’s Report is enclosed.

A copy of the Miller Environmental Report is enclosed.

- Engineer Rosenthal reported along with the Township Manager, he met with the three (3) contractors who submitted proposals for O & M services and will continue to discuss contracts with them.
- Work has begun on the sewer system in Bally Springs Phase II. Inspections will be completed as that proceeds.
- The installation of the Comminutor has been postponed by the contractor. Installation is scheduled for the week of July 11th however it is still within the contract time limit.

Public Comment

Linwood Heffner asked how many years of experience is required by the contract operator. Mr. Rosenthal explained the experience requirement for the part-time employee is a different parameter than for the companies. The companies have depth of experience with line operators, supervisors and managers.

TOWNSHIP ENGINEER

The Township Engineer’s Report is enclosed.

- Bally Springs Phase II work continues. Large basin #1 is complete and sediment trap #7 is in as well. The sewer will be installed next.
- Spring Valley Village Phase 3.3 inspections are underway on the stormwater management facilities
- Maple Springs Winery two properties have been combined into one and building permit has been issued for the addition

SOLICITOR

- Anthony’s Mill Road Bridge project is moving forward. A Resolution is needed authorizing acceptance of a deed in lieu of condemnation for the turnaround area.

A motion was made by Ernest Gehman and seconded by David Moyer accepting the deed in lieu of condemnation. **No comments received.**

All ayes

SUPERVISORS UNFINISHED BUSINESS

- A motion was made by David Moyer, seconded by Ernest Gehman adopting Ordinance 2016-2 allowing Berks EIT to utilize a third party agencies to collect Earned Income Taxes. **No comments received.**

All ayes

- The CFA (Central Funding Agency) is scheduled to meet July 1st so we should have some news on the grant application for the traffic light
- The County plans to remove the bridge this year
- A motion was made by David Moyer and seconded by Ernest Gehman authorizing Reinsel, Kuntz and Leshner to conduct a forensic audit of the township's records not to exceed \$8,500. **No comments received.**

All ayes

SUPERVISORS NEW BUSINESS

- A motion was made by Ernest Gehman and seconded by David Moyer authorizing the execution of the Memorandum of Lease for the cell tower. **No comments received.**

All ayes

- A motion was made by Ernest Gehman seconded by David Moyer authorizing the renewal of the traffic signal maintenance contract with Signal Services, Inc. for the traffic light at Route 100 and Niantic Road. **No comments received.**

All ayes

- Motion made by Ernest Gehman, seconded by David Moyer authorizing the Township Manager to prepare a resolution to insure compliance with Pennsylvania Act 205 pertaining to Procedures for Professional Services Contracts for the Pension Plan. **No comments received.**

All ayes

- 2016 Road Projects: after some discussion it was decided two of the road projects for this year would be Hillcrest and Robin Hill Roads. A motion was made by Ernest Gehman and seconded by David Moyer authorizing the advertisement of bids for Hillcrest and Robin Hill Roads full depth reclamation. **No comments received.**

All ayes

A motion was made by Ernest Gehman, seconded by David Moyer authorizing the advertisement of bids for oil & chip, ½" and ¼" application for Jenna Drive, Audrey Drive, Back Country Road and Cubbler Court. **No comments received.**

All ayes

- A motion was made by David Moyer and seconded by Ernest Gehman accepting the second run of 2015 Per Capita Tax Exonerations as submitted by the Tax Collector. **No comments received.**

All ayes

- A motion was made by David Moyer, seconded by Ernest Gehman authorizing Bally Springs Phase II escrow release #2 in the amount of \$152,362.80. **No comments received.**

All ayes

- A motion was made by David Moyer and seconded by Ernest Gehman waiving the late fee on sewer account #601 in the amount of \$34.53. **No comments received.**

All ayes

SUBDIVISION EXTENSIONS

None

SUBDIVISIONS/PLANNING

COMMUNICATIONS

- Copy of the ARB Delinquent Account Report
- Copy of Board & Committee vacancies

ANNOUNCEMENTS

The next WTMA (water) meeting will be held on Thursday, July 28, 2016 at 6:30 pm
The next board of Supervisors meeting will be held on Thursday, July 28, 2016 at 7:00 pm.

Public Comment

Curtis Rader stated he would like to put the Board of Supervisors on notice that he will be traveling to the Berks County Court of Common Pleas next week.

EXECUTIVE SESSION

ADJOURNMENT

A motion was made by Ernest Gehman and seconded by David Moyer to adjourn the meeting at 7:45 p.m. **No public comment received.**

All ayes

Respectfully submitted,

Richard Sichler
Township Manager/Secretary