

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
PRELIMINARY AGENDA
MARCH 24, 2016**

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

TAPING OF MEETING

PUBLIC COMMENT

SPECIAL REQUESTS

APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 25, 2016

Additions, corrections and motion to approve

TOWNSHIP REPORTS

1. Motion to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and inclusive of March 24, 2016, and to file the treasurer's report for audit.

TAX COLLECTOR

FIRE CHIEF'S REPORT

A copy of the Eastern Berks Fire Department's report is enclosed

ZONING/SEO REPORTS

A copy of the Zoning/SEO Report is enclosed

SEWER ENGINEER REPORT

A copy of the Engineer's Report is enclosed

A copy of the Miller Environmental Report is enclosed

- Approved DRBC Docket

TWP. ENGINEER REPORT

A copy of the Township Engineer's report is enclosed

SOLICITOR'S REPORT

SUPERVISORS

UNFINISHED BUSINESS

NEW BUSINESS

- A motion is needed to adopt Resolution #2016-19, allowing an escalator clause for bituminous material to be included as part of the 2016 Seasonal Requirements Contract.
- A motion is needed to award the bid for 2016 Seasonal Requirements to _____
- A motion is needed to award the bid for gasoline, diesel fuel, and fuel oil for 2016 to _____

- A motion is needed authorizing the code update for Ordinance 2015-06 and 2015-07 with General Code not to exceed \$4,275.
- A motion is needed to approve the participation of the BWB Emergency Management Agency in the Pennsylvania Intergovernmental Risk Management Association for general liability insurance coverage.
- Request received from Reserve at Bally Springs HOA to waive the fee for the use of the Sandra S. Moser Community Room on March 29, 2016 for their annual HOA meeting.
- Request received from Friends for Life Relay to hold the 5th Annual Friends for Life 5K Run starting and ending at Victoria Village and to also waive the fee for the use of the Washington Township Park Pavilion on Saturday, June 4th beginning at 9:00 a.m.
- April road inspection
- A motion is needed to approve the field use agreement between Washington Township and Boyertown Soccer Club.
- A motion and second is needed to ratify Letter of Offer for Employment for Richard Sichler for the Township Manager position.
- A motion is needed appointing Richard Sichler as Chief Administrative Officer of the Township's Non-Uniformed Pension Fund for 2016.
- A motion is needed to appoint Richard Sichler as the ADA Handicapped Non Discrimination Coordinator for 2016.
- A motion is needed to appoint Richard Sichler as the Open Records Officer for 2016.
- A motion is needed to appoint Richard Sichler as an authorized signer for all township depository accounts and the safe deposit box at National Penn Bank, Bally Branch.
- A motion is needed to appoint Richard Sichler as the Zoning Hearing Board Secretary.
- A motion is needed to authorize the Township Manager to open a depository account with Pennsylvania Local Government Investment Trust (PLGIT) for Traffic Impact Fees for the Carl Schaeffer Subdivision.
- A motion is needed adopting Resolution #2016-20 to adopt Designation of Agent (PEMA DAP-2 Form) which allows and designates Richard J. Sichler as the agent to file the Application for Assistance and Agreement for Financial Assistance Form (PEMA DAP-Form 1) for winter storm Jonas on behalf of Washington Township.

SUBDIVISION EXTENSIONS

None

SUBDIVISION/PLANNING

COMMUNICATIONS

- Copy of ARB Delinquent Account Report
- Copy of Board & Committee vacancies list

ANNOUNCEMENTS

The next WTMA (Water) quarterly meeting will be held on Thursday, April 28, 2016 at 6:30 p.m.
The next Board of Supervisors meeting will be held on Thursday, April 28, 2016 at 7:00 p.m.

EXECUTIVE SESSION (IF NEEDED)

ADJOURNMENT

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA ADDENDUM
MARCH 24, 2016**

SPECIAL REQUEST

- Barbara Raitzky, water issue at 172 Kulp's Road

SUPERVISORS

NEW BUSINESS

- If the Board is so inclined a motion is needed to authorize Washington Township to participate in the Young Lungs at Play initiative.
- The Department of Conservation and Natural Resources (DCNR) Bureau of Recreation and Conservation (BRC) grant program for public recreation project opened on 1/20/16 and will close at 4:00 p.m. on 4/13/16. If the Board is interested in pursuing a grant a motion will be needed authorizing the Township Manager to complete the grant application by the 4/13/16 deadline.
- Fuel supplier for the township, William R. Gift, delivered fuel to the Treatment Plant. It was suggested at that time to place locks on the outside fuel tank located behind the building (two locks would necessary) to secure the tank. It was also recommended to change the fuel filter on the tank.