

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
MARCH 24, 2016**

CALL TO ORDER

Chairperson James Roma called the regularly scheduled meeting of the Washington Township Board of Supervisors to order at 7:01 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, James Roma; David Moyer, Ernest Gehman, Solicitor, Daniel Becker, Esquire; John Weber representing LTL Consultants, Stuart Rosenthal, Gilmore & Assoc., staff member Susan Brown and approximately seventeen (17) residents in attendance.

Absent:

It was announced the Board of Supervisors held Executive Sessions on March 24, 2016 regarding litigation and personnel issues.

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted no one other than township staff was taping the meeting this evening.

PUBLIC COMMENTS

Curtis Rader, Oberholtzer Road, regarding Quarry Issues.
Sarah Grove, Lenape Mobile Home Park, regarding tenant notices to clean up their properties.

SPECIAL REQUEST

Barbara Raitzky, 172 Kulp's Road, regarding water issues effecting her driveway. Mrs. Raitzky is asking for the township's help restoring the berm that was removed by the neighbor, which she feels is causing the water issue at her property. Mrs. Raitzky stated if the township does not help her with the quickly she will have to go elsewhere for help. Copies of pictures were provided to the Township Engineer for his review.

APPROVAL OF MEETING MINUTES OF FEBRUARY 25, 2016

A motion was made by David Moyer and seconded by Ernest Gehman to approve the minutes for the February 25, 2016 as prepared. **No public comment received.**

All ayes

TOWNSHIP REPORTS

A motion was made by James Roma and seconded by Ernest Gehman to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and

inclusive of March 24, 2016, and to file the treasurer's report for audit. **No public comments received.**

All ayes

TAX COLLECTOR

Tax Collectors Report for the month of February 2016:

Per Capita	\$ 25.00
Total	\$ 25.00

FIRE CHIEF'S REPORT

A copy of the Eastern Berks Fire Department's report for February and March are enclosed.

ZONING/SEO REPORT

A copy of the Zoning/SEO reports are enclosed

SEWER ENGINEER'S REPORT

A copy of the Engineer's Monthly Report is enclosed.
A copy of the Miller Environmental Report is enclosed.

Mr. Rosenthal reported the Comminutor project is proceeding; currently they are waiting for the delivery of equipment.

The impeller has arrived for pump #2 and are currently waiting for Derstine to schedule the removal of the pump and the replacement of the impeller.

The field work associated with the preliminary I/I investigation has been completed. Lines have been televised along Old Route 100, Stauffer Road, Washington Road and Ehst Road. Nine laterals have been identified as leaking, five of which are leaking with moderate to heavy flow. In addition, there are two manholes with damaged basis, one of which is allowing a heavy infiltration of water into the system. Letters will be prepared to go out to the property owners requesting the repairs to the laterals.

The DRBC Docket renewals have been received, this is a five year permit which requires and annual report to DRBC.

Chapter 94 report draft has been circulated and comments should be given to Mr. Rosenthal by Monday. A motion was made by David Moyer and seconded by James Roma authorizing Gilmore & Associates to submit the Chapter 94 Report by March 31, 2016 pending any comments received by the Board of Supervisors by the end of the day March 28, 2016. **No comments received.**

All ayes

A motion was made by David Moyer seconded by Ernest Gehman authorizing the Chairman to execute the Chapter 94 Report. **No comments received.**

All ayes

Public Comment

Mr. Rader asked for it to be noted he objects to Mr. Rosenthal.

Mr. Linwood Heffner questioned why five (5) air compressors have been purchased in the last eleven (11) months. Mr. Rosenthal stated the compressors are used for the pump station bubblers and there is one at the treatment plant and there is always a spare kept on hand. Mr. Rosenthal stated there are issues with the compressor at the treatment plant pump station.

Mr. John Wynne stated he has a concern with the aging sewer infrastructure and aging technology. Mr. Wynne suggested developing an aggressive comprehensive preventative maintenance program for the sewer infrastructure. Mr. Rosenthal explained the Act 537 Plan anticipated the expansion and upgrade of the facilities. We have been nursing the facilities along so we do not have to spend large amounts of money twice. Implementation of the Act 537 Plan includes expansion of the treatment plan, modernization of the treatment plant and pump stations with the assistance of income from the developers. The expansion of the facilities is not going to come quickly enough to deal with some of these issues.

A motion was made by David Moyer and seconded by Ernest Gehman authorizing Gilmore & Associates to distribute Request for Proposal (RFP) for sewer treatment plant operations and to authorize the Township Manager to advertise for Plant Operations. **No comments received.**

All ayes

TOWNSHIP ENGINEER

A copy of the Township Engineer's Report is enclosed.

There was no Planning Commission meeting in March.

Mr. Weber assisted the Solicitor with preparation of easement agreements and maintenance and improvements agreement for Bally Springs Phase II.

Mr. Weber also worked with township staff on the seasonal requirement bids and attended the bid openings and prepared the letter of recommendation on those items.

A motion was made by Ernest Gehman and seconded by David Moyer to award the contract for 2016 Seasonal Requirements to Martin Stone Quarries for the Aggregate Material and Bechtelsville Asphalt for Bituminous Material in accordance with their proposals and subject to submission of Performance Bonds and Certificate of Insurance. **No comments received.**

All ayes

A motion was made by David Moyer and seconded by James Roma to award the contract for gasoline, diesel fuel and fuel oil for 2016 to Penn Petroleum T/A William R. Gift in accordance with their proposal and subject to submission of Performance Bonds and Certificate of Insurance. **No comments received.**

All ayes

A motion was made by James Roma seconded by Ernest Gehman allowing an escalator clause for bituminous material to be included as part of the 2016 Seasonal Requirements Contract. **No comments received.**

All ayes

A motion was made by James Roma and seconded by David Moyer to purchase locks for the fuel tank at the Treatment Plant and to do the recommended fuel filter maintenance. **No comments received.**

All ayes

SOLICITOR'S REPORT

There was a DJ hearing on Lenape Mobile Home Park, that particular matter has now been resolved.

The Bally Springs Phase II documents are prepared and ready for execution and the Letter of Credit should be forthcoming the first week in April.

SUPERVISORS

UNFINISHED BUSINESS

None

NEW BUSINESS

Chairman Roma announce the Public Works Dept. participated in the 19th Annual Equipment Rodeo at the end of 2015 and received 2nd place. Congratulations to the Road Crew.

A motion was made by David Moyer and seconded by James Roma to authorize township staff to submit Resolution 2015-3 to Young Lungs at Play. **No comments received.**

All ayes

A motion was made by James Roma and seconded by David Moyer authorizing the Township Manager to complete the grant application by the 4/13/16 deadline. **No comments received.**

All ayes

A motion was made by David Moyer seconded by Ernest Gehman authorizing the code update for Ordinance 2015-06 and 2015-07 with General Code not to exceed \$4,275. **No comments received.**

All ayes

A motion was made by James Roma and seconded by Ernest Gehman approving the participation of the BWB Emergency Management Agency in the Pennsylvania Intergovernmental Risk Management Association for general liability insurance coverage. **No comments received.**

All ayes

A motion was made by Ernest Gehman seconded by David Moyer waiving the fee for the use of the Sandra S. Moser Community Room on March 29, 2016 for their annual HOA meeting. **No comments received.**

All ayes

A motion was made by David Moyer and seconded by James Roma authorizing the use of Victoria Village and the Washington Park Pavilion at no charge for the 5th Annual Friends for Life 5K Run on Saturday, June 4th at 9:00 am. **No comments received.**

All ayes

April road inspection will tentatively take place on April 26, 2016 at 7:00 am

A motion was made by Ernest Gehman and seconded by David Moyer ratifying the Letter of Offer for employment for Richard Sichler for the position of Township Manager with a start date of April 1, 2016. **No comments received.**

All ayes

A motion was made by David Moyer seconded by James Roma naming Township Manager, Richard Sichler Chief Administrative Officer of the Non-Uniformed Pension Fund, ADA Handicapped Non-Discrimination Coordinator, Open Records Officer, and the Zoning Hearing Board Secretary for 2016. **No comments received.**

All ayes

A motion was made by Ernest Gehman and seconded by David Moyer appointing Richard Sichler as an authorized signer for all township depository accounts and the safe deposit box at National Penn Bank, Bally Branch. **No comments received.**

All ayes

A motion was made by James Roma and seconded by Ernest Gehman authorizing the township manager to open a depository account with Pennsylvania Local Government Investment (PLGIT) for traffic impact fees for the Carl Schaeffer Subdivision. **No comments received.**

All ayes

Motion made by Ernest Gehman seconded by David Moyer adopting Resolution 2016-20 Designation of Agent (PEMA DAP-2 Form) allowing and designates Richard Sichler as the agent to file the Application for Assistance and Agreement for Financial Assistance Form (PEMA DAP-Form 1) for winter storm Jonas on behalf of Washington Township. **No comments received.**

All ayes

SUBDIVISION EXTENSION

None

SUBDIVISIONS/PLANNING

None

COMMUNICATIONS

Copy of the ARB Delinquent Account Report is enclosed.
Copy of the Board & Committee vacancies list is enclosed.

ANNOUNCEMENTS

The next WTMA (Water) quarterly meeting will be held on Thursday, April 28, 2016 at 6:30 pm

The next board of Supervisors meeting will be held on Thursday, April 28, 2016 at 7:00 pm.

Public Comment

Sharon Cabral-Smith, 2098 Old Route 100, stated she had people on her property televising her sewer line and was unaware anyone would be on her property. Ms. Cabral-Smith asked that in the future residents be notified when there is work scheduled at their property. Mr. Rosenthal stated they do not always know in advance where they will be working but will try to notify residents in advance.

EXECUTIVE SESSION

Executive Session was called at 8:05 pm to discuss a personnel matter. The regular meeting reconvened at 8:14 pm

ADJOURNMENT

A motion was made by Ernest Gehman and seconded by David Moyer to adjourn the meeting at approximately 8:15 p.m. **No public comment received.**

All ayes

Respectfully submitted,

Susan J. Brown
Administrative Assistant