

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
JULY 27, 2017**

CALL TO ORDER

Chairperson James Roma called the regularly scheduled meeting of the Washington Township Board of Supervisors to order at 7:00 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

Chairman Roma announced an Executive Session was held this evening regarding potential litigation.

ROLL CALL

The following members were present: Supervisors, James Roma; David Moyer, Ernest Gehman, Solicitor, Joan London, Esquire; John Weber representing LTL Consultants, Brian Brochon, Gilmore & Assoc., Township Manager, Richard Sichler, staff member Susan Brown and approximately ten (10) residents in attendance.

Absent:

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted no one other than township staff was taping the meeting this evening.

SPECIAL REQUEST

None

PUBLIC COMMENTS

None

APPROVAL OF MEETING MINUTES OF JUNE 22, 2017

A motion was made by David Moyer and seconded by James Roma to approve the minutes for the meeting of June 22, 2017 as prepared. **No comments received.**

James Roma – aye

David Moyer – aye

Ernest Gehman - abstained

TOWNSHIP REPORTS

A motion was made by Ernest Gehman and seconded by David Moyer to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and inclusive of July 27, 2017, and to file the treasurer's report for audit. **No comments received.**

All ayes

TAX COLLECTOR

Tax Collectors Report for the month of May 2017:

| | |
|-----------------|--------------------|
| Real Estate Tax | \$ 6,485.40 |
| Interim Tax | \$ 1,136.46 |
| Per Capita Tax | \$ 225.50 |
| Light Tax | \$ 12.00 |
| Amusement Tax | \$ <u>3,570.63</u> |
| Total | \$ 11,429.99 |

Tax Collectors Report for the month of June 2017:

| | |
|-----------------|------------------|
| Real Estate Tax | \$ 39,087.90 |
| Interim Tax | \$ 1,326.70 |
| Hydrant Tax | \$ 30.87 |
| Light Tax | \$ 172.00 |
| Per Capita Tax | \$ <u>121.00</u> |
| Total | \$ 40,738.47 |

FIRE CHIEF'S REPORT

A copy of the Eastern Berks Fire Department Report is in the binders.

ZONING/SEO REPORT

Reports are in the binders

SEWER ENGINEER'S REPORT

A copy of the Sewer Engineer's Report is enclosed

A copy of the EEMA O & M Report is enclosed

Mr. Brochon reported the third CAP semi-annual progress report has been submitted to DEP on June 30, 2017.

A meeting was held last week with DEP regarding the amendment to the CAP which pertains to the Swamp Creek Pump Station expansion. Mr. Williams is moving ahead with the engineering design for the pump station expansion and also the permitting application.

Public Comment:

Linwood Heffner questioned a pump station expense of \$697. The Township Manager will check this expense.

PUBLIC HEARING AT 7:07 P.M.

A Public Hearing is being held for an Amendment to the Zoning Ordinance to provide for the grower processor and dispensary for medical marijuana. A motion was made by James Roma, seconded by David Moyer to conclude the Public Hearing at 7:14 p.m. **No comments received.**

All ayes

A motion was made by James Roma and seconded by Ernest Gehman accepting the Zoning Ordinance Amendment as presented in Public Hearing. **No comments received.**

All ayes

TOWNSHIP ENGINEER

A copy of the Township Engineer's Report is enclosed.

No report

The Township is currently operating under the 2003 International Property Maintenance Code the current Code is the 2015 Code and is recommending the Township update to the 2015 Property Maintenance Code.

A motion was made by David Moyer and seconded by James Roma authorizing LTL Consultants to draft a Property Maintenance Code Update per the 2015 Code Standards in conjunction with Kozloff Stoudt and Township Manager. **No public comments.**

All ayes

The Township Roof Projects are complete and Firestone has issued the 30-year warranty for both projects. It is the recommendation of LTL to provide full payment to Weaver Company for the remaining contract balance in accordance with the July 24, 2017 letter. A motion was made by David Moyer and seconded by James Roma authorizing payment to Weaver Company in the amount of \$44,609.26 for the Public Works building, \$5,844.23 for the WWTP building for a total payment of \$50,453.49. **No comments received.**

All ayes

Mr. Weber reported a preconstruction meeting was held for Bally Springs Phase 3 on July 10th. All plans were reviewed for that project and they hope to have the roads paved by Thanksgiving.

A preconstruction meeting is scheduled for Monday, July 31st for the traffic light at Barto Road. Construction work for the traffic light should begin in mid-August.

Specifications and bid documents have been prepared for the overlay of Weinsteiger Road and Pine Street and are currently being reviewed by PADOT.

Chairman Roma stated the PRD Zoning is no longer used and is outdated and would like to remove the PRD from the township zoning which would require a zoning ordinance update. Chairman Roma made a motion to authorize the Township Manager to move forward with the zoning amendment process to eliminate the PRD zoning option from the township code book, motion seconded by Ernest Gehman. **No comments received.**

James Roma-aye

Ernest Gehman-aye

David Moyer-opposed

Public Comment:

Connie Cordova asked what the status is of the crosswalk on Stauffer Road. Mr. Sichler stated it will not be scheduled until late September or early October.

Supervisor Moyer asked Engineer Weber what is done at a home inspection? Mr. Weber stated he will get a check list from the Code Enforcement Officer that is used when an inspection is done.

SOLICITOR'S REPORT

A sample Rental Property Ordinance has been provided to the Board of Supervisors for review and consideration. A motion was made by James Roma and seconded by David Moyer authorizing Kozloff Stoudt to draft a tenant registration/rental property section for the township ordinance book for the August meeting. **No comments received.**

All ayes

SUPERVISORS

NEW BUSINESS

- Friends for Life Relay have requested the use of the Washington Park on Saturday, October 28th from about 9:00 am to 12:00 pm and to wave the fee for the use of the park. A motion was made David Moyer and seconded by Ernest Gehman waiving the fee for the use of Washington Park. **No comments received.**

All ayes

- Douglas Township is hosting a bike night on August 19th and they have requested the assistance of the Fire Police for traffic control. A motion was made by David Moyer and seconded by Ernest Gehman authorizing the Eastern Berks Fire Police to assist Douglas Township with traffic control on August 19 2017. **No comments received.**

All ayes

- Anrich, Inc., a contractor for Bally Borough, installing new sewer lines for the borough have requested a Road Occupancy Permit for Pine Street at the bridge. The Board of Supervisors would like to see a construction plan before approving the issuance of the permit.

UNFINISHED BUSINESS

- **Blighted Property Ordinance** –The draft ordinance was reviewed by the Planning Commission and recommended to the Board of Supervisors to adopt the ordinance as prepared. A motion was made by David Moyer and seconded by James Roma authorizing advertisement of the proposed ordinance. **No comments received.**

All ayes

Public Comment:

John Christman, questioned if the results of the survey (Joint Comp Plan) would be distributed to residents. Mr. Roma stated he would need to check on that and when it would be available.

SUBDIVISION/PLANNING

None

SUBDIVISION EXTENSION

None

COMMUNICATIONS

- Copy of the ARB Delinquent Account Report is enclosed.

ANNOUNCEMENTS

The next board of Supervisors meeting will be held on Thursday, August 24, 2017 at 7:00 pm.

Supervisor Moyer announced in November there will be a referendum on the ballot for school tax elimination, which is not binding.

EXECUTIVE SESSION

ADJOURNMENT

A motion was made by David Moyer and seconded by Ernest Gehman to adjourn the meeting at approximately 7:44 p.m. **No public comment received.**

All ayes

Respectfully submitted,

Richard Sichler
Manager/Secretary