

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
NOVEMBER 15, 2018**

CALL TO ORDER

Chairman David Moyer called the regularly scheduled meeting of the Washington Township Board of Supervisors to order at 7:00 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, David Moyer, James Roma, John Weber representing LTL Consultants, Township Manager, Richard Sichler, and approximately three (3) residents in attendance.

Absent: Thomas Powanda

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted that no one other than the Township Manager was taping the meeting this evening.

SPECIAL REQUEST

None

PUBLIC COMMENT

Connie Cordova, SVV, noted the new phase of Spring Valley Village now has residents.

APPROVAL OF MEETING MINUTES OF OCTOBER 15, 2018 AND OCTOBER 25, 2018

A motion was made by James Roma and seconded by David Moyer to approve the meeting minutes as prepared. **No comments received.**

All ayes

TOWNSHIP REPORTS

A motion was made by David Moyer and seconded by James Roma to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and inclusive of November 15, 2018, and to file the treasurer's report for audit. **No comments received.**

All ayes

TAX COLLECTOR

Tax Collectors Report for the month of October 2018:

Real Estate Tax	\$ 3,741.02
Interim Tax	\$ 2611.56

Per Capita Tax	\$ 1,296.50
Amusement Tax	\$ 8,323.63
Total	\$15,972.71

FIRE CHIEF’S REPORT

A copy of the Eastern Berks Fire Department Report is enclosed. Chris Schaeffer, Deputy Chief of the Fire Department was present and reported there have been 20 calls for the month and 349 calls for the year. Mr. Schaeffer spoke about the flooding on Route 100 between Mill Street and Chestnut Street. Mr. Schaeffer asked if there is anything the township can do about the situation. There have been several incidents at this same location this year. The Township Manager will draft a letter to PennDOT and copy the State Representatives.

ZONING/SEO REPORT

Reports are in the binders.

A hearing was held November 8, 2018 regarding the abandon mobile home at 1063 Route 100. The hearing was continued until December 13, 2018 to give the property owner some additional time to locate the owner of the mobile home.

SEWER ENGINEER’S REPORT

A copy of the Engineer’s Monthly Report is enclosed.
A copy of the EEMA O & M Report is enclosed

TOWNSHIP ENGINEER

A copy of the Engineer’s Monthly Report is enclosed.

Bally Springs Phase 2 will not work on the dedication punch list until spring. The invoice was received for the road project however the contractor still has a punch list to deal with so this will probably be dealt with in December.

SOLICITOR’S REPORT

None

Chairman Moyer stated an Executive Session was held this evening with Mr. Becker attending via phone to discuss potential litigation.

Public Comment:

Connie Cordova, asked if there was anything in the Sewer Engineer Report that would affect Spring Valley Village. Mr. Sichler stated the Lift Station is still in process.

SUPERVISORS
UNFINISHED BUSINESS

- **1957 Caterpillar Grader**-No bids received at the \$2,000 opening bid. A motion was made by David Moyer and seconded by James Roma authorizing the advertising of the 1957 Caterpillar Grader for 10 days with a starting bid of \$2,100 and to authorize the township manager to proceed with the sale upon receiving a bid of \$2,100. **No comments received.**

All Ayes

- **Holding Tank Ordinance**-A motion was made by James Roma and seconded by David Moyer adopting Holding Tank Ordinance 2018-3. **No comments received.**

All ayes

- **Building upgrades, rekeying (Ewing's Key & Lock), & Administration Security Window**-A quote was received from Ewings Key & Lock for the buildings is \$1,994, Sewer Plant & Lift Stations cost is \$390. The Manager will also include the Red Barn. A motion was made by James Roma and seconded by David Moyer authorizing the rekeying of the building for a cost not to exceed \$2,500. **No comments received.**

All ayes

The Security window is still a work in progress. Mr. Sichler sent the specifications to a vendor in Michigan and they quoted \$1,700 for the level 1 security glass w/speaker port and deal tray and would probably contract with a local contractor to do the work. Mr. Sichler will continue to work on putting a price together. A motion was made by James Roma and seconded by David Moyer authorizing the manager to pursue total security solution project proposal for a customer service window for the office area. **No comments received.**

All ayes

Mr. Sichler did an inventory of all the lights in the administration building and is currently working with the electric company to replace all the lights.

- **Animal Rescue League**-New information was received from the Animal Rescue League. They are now looking to charge \$2.00 per person based on the 2010 census. No action was taken.
- **Stop Sign Request**-A request and petition was received for the installation of a three way stop intersection at County Line Road and Gehringer Road. This would require a traffic study and Mr. Weber feels this would not pass the required count. Mr. Weber will check the sight distance at the intersection.
- **School Bus Stop Ahead Signs**-there has been a request for school bus stop ahead signs at three locations in the Bally Springs area. Mr. Sichler will check the 500-foot sight distance at these locations and report back.
- **Sewer Lateral repairs**-Mr. Sichler explained a sewer connection problem at 116/120 Wilt Road. The property owner will be making a connection to the main. It just so happens there is a main repair needed at this location as well and Mr. Sichler will make this repair at the same time the connection is made however the road will not be paved until spring.

- **Recreation Committee**-A motion was made by David Moyer and seconded James Roma appointing Marvin Steward to the Recreation Committee. **No comments received.**

All ayes

Public Comment:

Ronald Melcher state he is building a home at 315 Kulps Road (lot 2) which is part of the Franola Subdivision. Mr. Black explained to Mr. Melcher that he would be either be waived or excluded from the stormwater management system being a requirement. Mr. Weber stated a waiver would not be possible. Mr. Melcher is requesting the Board to consider allowing him to use the buildings that were on the property as square footage. The Supervisors is in favor of following the plan as approved and to go ahead with the stormwater planning required by the subdivision.

NEW BUSINESS

Chairman Moyer suggested purchasing shelving/rack system for the recycling containers in the Red Barn for storage in the winter. Supervisor Roma suggested presenting the idea to the EAC Committee.

SUBDIVISION/PLANNING

None

SUBDIVISION EXTENSION

None

COMMUNICATIONS

Copy of the ARB Delinquent Account Report is enclosed.

Supervisor Roma asked if ARB is doing anything, some of the accounts are on the list a long time. Mr. Sichler suggested a meeting with ARB may be beneficial and Credit/Debit payment options were discussed.

ANNOUNCEMENTS

The next board of Supervisors meeting will be held on Thursday, December 20, 2018 at 7:00 pm. *(Please note this is one week early due to the Christmas Holiday)*

Public Comment:

Connie Cordova, asked about the street sign that was knocked down on Route 100 at Stauffer Road. Mr. Sichler stated he talked to the County Signs Manager. Ms. Cordova also asked if Mr. Sichler spoke to Eric Williams regarding the number of homes proposed for 2019. Mr. Sichler stated he spoke with Lee John. Ms. Cordova asked when the 20-day review period is up for the budget review and Mr. Sichler stated it will be on the agenda for the December meeting. Ms. Cordova asked how people will be notified of the reduction in the sewer rate. Mr. Sichler stated the budget must be approved first however it would be placed in the township newsletter.

EXECUTIVE SESSION

ADJOURNMENT

A motion was made by James Roma and seconded by David Moyer to adjourn the meeting at approximately 8:00 p.m. **No public comment received.**

All ayes

Respectfully submitted,

Richard Sichler
Manager/Secretary