

WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
MARCH 24, 2022

CALL TO ORDER: Chairman Moyer called the regularly scheduled meeting of the Washington Township Board of Supervisors to order at 7:04 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, Chairman Moyer, Thomas Powanda, Romnie Long, Solicitor, Joan London, Esquire; John Weber representing LTL Consultants, Tom Unger, Systems Design Engineering, Township Manager, Richard Sichler, Township Secretary, Susan Brown, and twenty-two (22) residents in attendance.

Absent: None

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted no one other than the Township Secretary was taping the meeting this evening.

SPECIAL REQUEST

Florence Good, 111 Hillcrest Road, provided a revised stormwater management report to the township manager. Ms. London stated the legal description has been completed however the easement agreement still needs to be provided. Ms. London will contact Ms. Goods attorney, Jeffrey Karver, to discuss the easement agreement.

A motion was made by Romnie Long and seconded by Thomas Powanda granting conditional approval of the driveway plan, conditioned upon the plan meeting the requirements of the Township Solicitor.

All ayes

Chairman Moyer announced an Executive Session was held this evening concerning personnel matters and a land issue.

PUBLIC COMMENT

Shannon Sinclair, 113 Bishop Pine Road, stated she lives in Meadowbrook for 11 years and still has the contractor electrical box located in the middle of her property and does not understand how Mr. Mingey can continue to build in Washington Township when he never completed the Meadowbrook project. Ms. Sinclair also stated the potholes in the development are terrible. Chairman Moyer stated Mr. Mingey filed for bankruptcy protection for that project. Mr. D'Angelo stated he has been working with the township for four years and is hoping to receive preliminary approval in the coming months and immediately after will be paving the roads and has also been working with PennDOT with respect to the entrance/exit at Sugar Maple Road and Old Route 100. Mr. D'Angelo will provide his contact information to Ms. Sinclair to work out a resolution.

Ge, Old Route 100, stated he is having problems with residents of Meadowbrook trespassing onto his property and have gone so far as to remove his no trespassing signs from his property. Mr. D'Angelo will speak with Ge privately to work on this issue.

Stephen Markley, 2 Avalon Circle, reported the speeding on County Line Road continues to be an issue with cars well exceeding the posted 35 mph speed limit and is here to ask for the next steps to be taken by the township, such as speed tables or stop signs. Chairman Moyer stated he did approach the school district about changing the bus stop, however it is a bit late in the school year for that to happen. Mr. Moyer said the Supervisors will discuss some possible solutions to address the issue.

APPROVAL OF MEETING MINUTES OF FEBRUARY 24, 2022 REGULAR MEETING:

A motion was made by Thomas Powanda and seconded by Ronnie Long to approve the minutes of the meeting of February 24, 2022 BOS Meeting as prepared.

All Ayes

TOWNSHIP REPORTS

A motion was made by Chairman Moyer and seconded by Thomas Powanda to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and inclusive of March 24, 2022, and to file the treasurer's report for audit.

All ayes

TAX COLLECTOR

Tax Collectors Report for the month of February 2022 were presented by the Tax Collector, Brenda Breidigan:

Interim Tax	\$ 2,094.01
Per Capita Tax	\$ <u>22.00</u>
Total	\$ 2,116.01

FIRE CHIEF'S REPORT

A copy of the Eastern Berks Fire Department Report is enclosed.

Land for Fire Station-Chief Mutter stated the EBFD has been looking for land to build a fire station. The Barto Station has recently been sold as this station was not feasible for their purposes. After being contacted by the Supervisors regarding possible land located along Barto Road, Chief Mutter stated plans were drawn up by All County & Assoc. and provided the Plan to the Board this evening for their comments. This is a parcel just under three acres located near the soccer field parking area. The proposed building is 80' x 100' which is adequate however the parking area takes up much of the space. The soccer field parking is needed for the water retention and run off. Chairman Moyer stated he does not like the placement of the building and would like to see the building moved down toward the creek and use the other side of the swale for parking. Supervisor Powanda felt the building should be located closer to Barto Road. It was suggested the Engineer meet with the Supervisors to review what they are thinking as far as the

placement of the building. Supervisor Powanda suggested getting a copy of what the Edison Walk entrance will look like so the entrance of the fire house will work in conjunction with entrance to Edison Walk.

The fund drive is underway with a reported 4,000 letters mailed out with typically a ¼ received back with a donation.

ZONING/SEO REPORT

Reports are in the binders.

SEWER ENGINEER'S REPORT

A copy of the Engineer's Monthly Report is enclosed.

- **Sewer Report** – it was reported the Primex System at the Weinstein Pump Station is up and running again.
- **Chapter 94 Report:** The Chapter 94 Report is not complete for year 2021. With the rerate there is no projected overflow. At this time, the report does not show the Edison Walk projected connections since the Plan is not at a preliminary plan approval status. If the Edison Walk Plan were to be included in the report, overload would occur in 2025 and 2026. At this time a motion was made by David Moyer and seconded by Thomas Powanda authorizing the township manager to sign the approved Chapter 94 Report.

All ayes

TOWNSHIP ENGINEER

A copy of the Township Engineer's Report dated March 17, 2022 is enclosed.

- **Subdivision plans:** John Weber reported 4 subdivision plans were reviewed at the March 3rd Planning Commission meeting; Edison Walk/Prestige, the Prestige/Gross plan, The Kelly Group plan, and the Shadeland Group plan.
- **2022 Road Project:** John Weber stated the bids were opened for the road project, which will be discussed later this evening.
- **Barto Road Alignment:** Chairman Moyer asked what it will take to get the poles moved to the other side of the proposed realigned Barto Road. Mr. Weber said this will need to be done and will look into contacting the owner(s) of the poles.

SOLICITOR'S REPORT

- **Camp Camino:** Ms. London reported Camp Camino has purchased 114 acres of the Schwenkfelder Road property from Mr. Mingey. They have submitted a Conditional Use Application for a camp on the property with public and private camps and campgrounds are a conditional use in that zoning district.

A motion was made by Ronnie Long and seconded by Thomas Powanda accepting the Conditional Use Application from Camp Camino.

All ayes

A motion was made by David Moyer, seconded by Thomas Powanda, authorizing the advertisement and setup of the hearing to be held at the May Board of Supervisors meeting.

All ayes

Chairman Moyer asked if the hearing should proceed forward since the property is not yet subdivided. Ms. London explained it can proceed forward with an approved subdivision and land development as a condition. Conditions may be attached to a conditional use and it is very common to go for the conditional use first before going through the land development process.

SUPERVISORS

UNFINISHED BUSINESS

- **Spring Valley Village rezoning request** -Table to next month
- **PADOT Ehst Road/Route 100 stormwater issue** - Rich Sichler stated he has not received any new updates on the project but is proposed to start in May.
- **Gehringer Road open space tract** – It was discussed having a contractor bring the trees down and have the Public Works department chip them. Supervisor Pawanda suggested waiting until the leaves come out to see which trees are dead.
- **Barto Road straightening** – The NPDES Permit was submitted and is under review. Mr. Weber will contact the utility company regarding moving the poles. Mr. Powanda asked if the pole at Barto and Old Route 100 will need to be moved if the intersection is straightened as part of the realignment of Barto Road. Mr. Weber will also take a look at this pole as well.
- **Administration Building upgrades** – There are a number of items under consideration at this time. There are a number of windows that are defective. Tom Powanda measured the windows and got a price quote for Tilt Kits in the amount of \$8,728.80 plus the cost of installation of \$1,125 with the exception of the one window that has a bad sash, which will be handled separately. Chairman Moyer asked if there is any conflict having a supervisor work for the township. Ms. London stated at the Reorganization meeting held January 3rd all three supervisors were appointed as permanent part-time and/or seasonal employees. As a part-time employee Mr. Pawanda would be able to perform the work. A motion was made by David Moyer and seconded by Rommie Long authorizing the purchase of the replacement window kits in the amount of \$8,728.80.

David Moyer – aye

Rommie Long – aye

Thomas Powanda – abstained

Motion made by David Moyer, seconded by Romnie Long authorizing the installation of the window kits to be installed by Thomas Powanda, in the amount of \$1,125.00.

David Moyer – aye
Romnie Long – aye
Thomas Powanda – abstained

Supervisor Long asked if there has been any progress with the decluttering of the administration building. Rich explained some things have been tagged and approval was given for the destruction of files as previously outlined but nothing has been taken out of the building.

- **2022 Road paving contract** - Bids were opened on Tuesday, one from EJ Breneman and one from Recon Construction Services. The project was bid with two options, the low bid was EJ Breneman, Option A \$114,453.00 which is just Wilt Road. The price for Option B is \$170,894.25 including Wilt Road and Passmore Road from Wilt Road to Hoffmansville Road. Also included is an engineer cost estimate which would include the asphalt material which would be installed by Public Works. With those costs added, Option A is estimated at \$194,877.90 and Option B at \$296,152.00 for the FDR to be completed by EJ Breneman and the overlay by Public Works. Chairman Moyer recommended taking \$50,000 of the American Rescue Plan funds and transfer into the project fund and use \$24,000 for the extra cost.

Motion made by David Moyer, seconded by Romnie Long awarding the contract to the apparent low bidder, EJ Breneman, Option B, at a cost of \$170,894.25 and to transfer \$50,00 of the American Rescue Funds to cover the additional \$24,000 expense and Public Works to do the overlay at an estimated cost of \$296,151.98.

All ayes

- **Zero turn lawn mower purchase** – Rich explained last month authorization was given to purchase a zero-turn mower however the vendor found he miss quoted the amount for the mower. Rich received three updated price quotes for consideration. A motion was made by Thomas Powanda and seconded by Romnie Long authorizing the purchase of the John Deere, Z970R ZTrak mower at a cost of \$14,795.75 from Little's.

All ayes

- **Track loader accessory purchase** - The purchase of the track loader was authorized without the bucket however the cost of the bucket was included in the approved price. The bucket will be purchased as on the quote as approved at the February meeting.
- **Carbide tooth kit** – Supervisor Long would also like to purchase the carbide tooth kit for the track loader in the amount of \$500. A motion was made by Romnie Long and seconded by Thomas Powanda authorizing the purchase of carbide tooth blades in the amount of \$500 for the track loader.

Romnie Long – aye
Thomas Powanda – aye
David Moyer - opposed

- **Basketball court painting** - Rich has not received the quote, will have it for next month's meeting.
- **Snow emergency parking ban enforcement** – Ms. London finished reviewing and editing a sample ordinance and will have available for next month's meeting. Chairman Moyer stated the snow emergency routes need to be updated before next winter.

- **Truck replacements for:**

Truck #3, F550 4x4 dump truck – New Holland Auto said they are not taking orders for F550's right now but are hopeful a window will open up in October however they did supply a quote and would need to get in line to order. Based on the budgetary estimate they are estimating \$121,122. A motion was made by Rommie Long and seconded by Thomas Powanda authorizing the township to get in line for the purchase of an F550 dump truck.

All ayes

Truck #5, International heavy duty, 4x4, single axle dump truck – replacement for truck #5 2009 International single axle 4x4. Replacement is from Berman Truck Group for a Freightliner, anticipated delivery of 2023. Received two price quotes, one with a Gledhill plow for \$228,959 and one with a Bonnell plow in the amount of \$221,038. A motion was made by David Moyer and seconded by Thomas Powanda authorizing the township to get in line for the purchase of a 2023 Freightliner from Berman Truck Group with Bonnell plow at a cost of \$221,038.

All ayes

- **Nighttime Sign Audit** – Rich said he is still waiting to hear from LTAP
- **Summer help** – A motion was made by David Moyer and seconded by Thomas Powanda authorizing the advertisement for summer help to cut grass, at least 18 years of age, with a salary range of \$15 to \$19 per hour depending on experience.

All ayes

- **Recycling Center operations** – Rich stated there are restrictions for the use of the recycling center due to grant money received for 2/3 of the building. A discussion was started with the EAC Advisory Committee as to what items are collected. After lengthy discussion, Rich was asked to get appraisals of the recycling building.
- **Website update quote** – As previously discussed, the township webpage is outdated. Rich contacted Enter.Net for a quote to update the webpage with the latest version of software. It has been 6 years since a software update has been done. A motion was made by Rommie Long, seconded by Thomas Powanda authorizing the purchase of updated software from Enter.Net at a cost of \$1,995.

All ayes

NEW BUSINESS

- **Wastewater Treatment Plant help** – This was discussed in Executive Session, Rich will come back with more information.
- **Lenape Road speed limit posting** – Currently Lenape Road only has one speed limit sign posted at 20 mph. Rich stated there is a default speed limit Ordinance

of 35 mph and asked if we can just post it at 35 mph or is the Ordinance outdated. Mr. Weber stated a traffic study needs to be done and Rich suggested taking a look at the Ordinance. A motion was made by David Moyer and seconded by Romnie Long authorizing a safe running speed traffic study to be completed by LTL Consultants at a cost of \$500.

All ayes

- **Certificates of Deposit for fund balances** - Rich will bring back more information
- **Annual Audit Report meeting** – Rich will get this scheduled sometime in the first two weeks of April.
- **Public Works personnel lifting platform** – This is a work platform which meets OSHA and ANSI requirements by Star Industries. This platform can be used with a backhoe for roadside tree trimming. The price for the platform is \$2,895 and the price for the fork attachment for the backhoe is \$5,519.60. Rich indicated there is money in the budget to cover the expense. A motion was made by David Moyer, seconded by Romnie Long authorizing the purchase of a work platform with fork attachment from Stoney Creek Rentals in the amount of \$8,469.60.

All ayes

The Roadmaster, Brian Mohr reminded the Board that the township will be taking delivery of a new truck next week and there is no where to store it, as well as all the other equipment that will be ordered. It was discussed cleaning out one bay of the recycling shed to store equipment in one bay. Chairman Moyer said when the glass and can containers are full and pulled out, it should not be replaced. A motion was made by David Moyer and seconded by Thomas Powanda to clean the recycling shed bay out after the glass and can containers are full.

All ayes

Jake Long wanted to thank Martin Stone Quarry for allowing the township to use their buildings for storage over the winter. Chairman Moyer also thanked them as well.

SUBDIVISION/PLANNING

Prestige – Rose Gross Minor Subdivision Plan: Mr. Weber explained this plan is creating the open space lots that are going to be conveyed to the township as part of the open space requirement for Edison Walk. There is a waiver request letter with a revised date of February 9, 2022 from All County & Assoc. which includes four waiver requests which have been recommended by the Planning Commission:

1. **Chapter 107-18.A.3** Required plans and processing procedure [18] minor plan submission requirements and review procedure [A] characteristics [3] minor subdivision
2. **Chapter 107-18.B.1.A.** Required plans and processing procedure [18] minor plan submission requirements and review procedure [B] the plans for lot line adjustment, simple conveyance, minor subdivision and minor land developments shall comply with the following submission requirements. [1] drafting standards [A] the plan shall be drawn to a standard engineering scale not exceeding 100 feet to the inch.

3. **Chapter 107-73.A.1** Street trees shall be required: [1] along all existing streets when they abut or lie within the proposed subdivision or land development.
4. **Chapter 107-75.A** Subdivisions and land developments shall be landscaped with property line buffer screens in accordance with table 1.

A motion was made by David Moyer and seconded by Thomas Powanda granting the waiver requests as outlined.

All ayes

A motion was made by David Moyer, seconded by Romnie Long approving the request for Planning Waiver and Non-Building Declaration for lots 1,2,3,6 & 7 of the Prestige – Rose Gross Minor Subdivision.

All ayes

A motion was made by David Moyer and seconded by Thomas Powanda accepting the withdrawal of the Rose A. Gross Minor Subdivision Plan dated November 11, 2019 as requested by letter dated March 14, 2022 from O'Donnell, Weiss & Mattei, P.C.

All ayes

A motion was made by Thomas Powanda and seconded by Romnie Long granting final plan approval for the Prestige – Rose Gross Minor Subdivision Plan.

All ayes

SUBDIVISION EXTENSION

Kelly Group Builders – Schwenkfelder Road Minor Subdivision Plan: A motion was made by Romnie Long and seconded by Thomas Powanda extending the plan from 4/6/22 to 5/26/22.

All ayes

Shadeland Development Corp. – Kutztown Road Minor Subdivision Plan: A motion was made by Chairman Moyer and seconded by Romnie Long to extending the plan from 4/6/22 to 5/26/22.

All ayes

COMMUNICATIONS

- Copy of the ARB Delinquent Account Report is enclosed.

ANNOUNCEMENTS

The next board of Supervisors meeting will be held on Thursday, April 28, 2022 at 7:00 pm.

EXECUTIVE SESSION

None needed

ADJOURNMENT

A motion was made by Thomas Powanda and seconded by Romnie Long to adjourn the meeting at approximately 9:01 p.m.

All ayes

Respectfully submitted,

Susan J. Brown
Township Secretary