

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING MINUTES
FEBRUARY 8, 2024**

CALL TO ORDER

Vice-Chairman David Moyer called the Washington Township Board of Supervisors Workshop meeting to order at 7:00 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, David Moyer, Ronnie Long, Township Manager, Richard Sichler, Township Secretary, Susan Brown. There were no members of the public in attendance.

Absent: Thomas Powanda

PERSONNEL EXECUTIVE SESSION

Executive session commenced at 7:00 p.m. The workshop meeting convened at 7:34 p.m.

Vice-Chairman David Moyer announced an executive session was held this evening for a personnel matter.

SUPERVISORS

- **Hiring of Administrative Assistant**-A motion was made by Ronnie Long, seconded by David Moyer authorizing the hiring of Darlene McIlvee as part-time Administrative Assistant at a starting rate of \$23.50.

All ayes
- **Tree trimming services**-Rich explained Sycamore Road and Anthony's Mill Road have limbs that are hanging and need to be cut. A motion was made by Ronnie Long, motion seconded by David Moyer authorizing the removal of tree limbs by Dallas Tree Service for a price of \$1,400.

All ayes
- **Truck Chassis**-Rich received a rough estimate from Tamaqua Truck Body for the upfitting of the Freightliner of \$130,000. Currently the truck body is in Ohio since Lancaster Truck did not have enough storage at their facility. Rich will authorize the truck body to be delivered to Lancaster Truck Body next week.
- **Public Works building**-A meeting was held earlier today with Gorski, Tom Unger, Rich, Brian and Sue to review the building plans submitted by Gorski. Rich discussed the layout of the floor drains and stated he supplied a floor plan to the Crew for them to decide on a final layout. On the draft version of the floor plan there is no eve ventilation or 220v outlets for a welder, etc. Brian had some concerns with the outside lighting proposed for the front of the new building. Tom Unger will take a closer look at what is needed and will make recommendations. There are four spigot locations for indoor and outdoor water.

There will be two fans and 3 x 6 windows. The two man doors will have the 6” vertical window panes. Tom Unger asked if when the concrete forms are removed, will the contractor be removing the excess concrete that is left from the seam. This was something Gorski representatives did not anticipate doing however Tom stated the township wants the excess concrete removed. Rich said the only things that would add to the cost would be the ventilation and the 220 outlets. Also discussed was the gas service for which Rich did get an application for service and gave the application and generator specs to Tom as well as electric bills and fuel bills so Tom is able to size the required service. Gorski will make sure the propane service will be easily switched to natural gas service at a later time. There will be a new 400-amp electric service to the new building. Tom will mark up the structural drawings and will get them back to Gorski on Wednesday. The March agenda will include the Gorski contract which needs to be executed.

- **Victoria Village**-Dave stated the subdivision road project is too big for Public Works to tackle and suggested doing the cold-in-place restoration for the entire village. This will need to be on the March agenda for approval.
- **Barto Road straightening**-Dave wants to proceed with the Barto Road straightening project stated we need to get silt sock so he can begin work.

ADJOURNMENT

A motion was made by David Moyer and seconded by Romnie Long to adjourn the meeting at approximately 8:13 p.m.

All ayes

Respectfully submitted,

Susan J. Brown
Township Secretary