

**WASHINGTON TOWNSHIP PLANNING COMMISSION
REORGANIZATION MINUTES
JANUARY 4, 2024**

CALL TO ORDER

Carl Schaeffer called the reorganization meeting of the Planning Commission to order at 7:00 p.m. on Thursday, January 4, 2024, at the Washington Township Municipal Building.

TEMPORARY OFFICERS
TEMPORARY CHAIRPERSON

A motion was made by Daniel Stauffer to appoint Carl Schaeffer as temporary Chairperson in order to receive nominations for the position of Chairperson of the Planning Commission for 2024.

All ayes

A motion was made by Jennifer Cunningham, seconded by Frank Gehringer closing the nominations for Temporary Chairperson.

All ayes

A motion was made by Daniel Stauffer and seconded by Russ Drabick appointing Susan Brown as temporary Secretary to record nominations for Chairperson and Vice-Chairperson of the Planning Commission.

All ayes

NOMINATIONS FOR CHAIRPERSON

A motion was made by Daniel Stauffer to nominate Carl Schaeffer as Chairperson of the Planning Commission for 2024.

Motion made by Jennifer Cunningham, seconded by Frank Gehringer to close the nomination for Chairperson.

All ayes

A motion was made by Jennifer Cunningham, seconded by Dan Stauffer appointing Carl Schaeffer as Chairperson for 2024.

All ayes

**CARL SCHAEFFER DECLARED CHAIRPERSON OF THE
PLANNING COMMISSION FOR 2024.**

NOMINATIONS FOR VICE-CHAIRPERSON

A motion was made by Daniel Stauffer nominating Frank Gehringer for Vice-Chairperson.

Motion made by Jennifer Cunningham, seconded by Russ Drabick to close nominations for Vice Chairperson.

All ayes

A motion was made by Dan Stauffer, seconded by Michael Ewing appointing Frank Gehringer as Vice Chairperson for 2024.

All ayes

FRANK GEHRINGER IS DECLARED VICE-CHAIRPERSON OF THE PLANNING COMMISSION FOR 2024.

APPOINTMENT OF SECRETARY

A motion was made by Daniel Stauffer seconded by Frank Gehringer to appoint Susan Brown as Planning Commission Secretary for 2024.

All ayes

The meeting was turned over to the newly elected Chairperson, Carl Schaeffer.

PLANNING COMMISSION RULES AND REGULATIONS

A motion was made by Michael Ewing and seconded by Jennifer Cunningham re-adopting the Washington Township Planning Commission Rules and Regulations.

All ayes

MINUTES ARE OFFICIAL REPORT FROM THE PLANNING COMMISSION TO THE BOARD OF SUPERVISORS

A motion was made by Jennifer Cunningham and seconded by Frank Gehringer re-affirming that the Planning Commission Minutes are the official report from the Planning Commission to the Board of Supervisors.

All ayes

REGULAR MEETING WAS CONVENED

ROLL CALL

The following members were present: Carl Schaeffer, Romnie Long, Daniel Stauffer, Russell Drabick, Jennifer Cunningham, Frank Gehringer, Planning Commission Secretary, Susan Brown; Joan London, Kozloff Stoudt, John Weber, LTL Consultants. There were four (4) member of the public in attendance.

Absent: Mark Bedle

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the Minutes. It was noted no one other than the acting Planning Commission Acting Secretary was taping the meeting this evening.

APPROVAL OF MINUTES OF NOVEMBER 2, 2023 MEETING

A motion was made by Dan Stauffer and seconded by Frank Gehringer to approve the Minutes, as prepared from the November 2, 2023 meeting of the Planning Commission.

All ayes

SPECIAL REQUEST

None

PUBLIC COMMENT

None

NEW SUBMITTAL

None

SUBDIVISION REVIEW

None

SUBDIVISION EXTENSIONS

A motion and second is needed to recommend granting the following subdivision extensions:

A motion was made by Dan Stauffer, seconded by Frank Gehringer to recommend granting the following subdivision extension:

Edison View 12/28/23 to 04/25/24

All ayes

A motion was made by Frank Gehringer, seconded by Russ Drabick to recommend granting the following subdivision extension:

J.D. McGovern 01/04/24 to 04/03/24

All ayes

A motion was made by Frank Gehringer, seconded by Michael Ewing to recommend granting the following subdivision extensions:

D’Angelo Minor Plan 01/03/24 to 04/02/24

1606 Main Street 01/03/24 to 04/02/24

Reserve at Barto 01/03/24 to 04/02/24

All ayes

A motion was made by Frank Gehringer, seconded by Jennifer Cunningham to recommend granting the following subdivision extension:

Camp Camino 01/03/24 to 01/31/24

All ayes

NOTE: The above extensions were granted by the Board of Supervisors at their 12/21/23 meeting.

A motion was made by Frank Gehringer, seconded by Jennifer Cunningham to recommend granting the following subdivision extension:

Beverly A. Melcher 01/30/24 to 04/29/24

Stauffer Road Minor Plan 01/30/24 to 04/29/24

All ayes

ADDITIONAL ITEMS

None

COMMUNICATIONS

- Letter from Pastor David Bitler regarding the Daniel Bobb Homestead Project. Mr. Stauffer asked what the status of this project is at this time. Mr. Weber said there was a revised planning module submitted, however there is additional information needed for which the township is waiting to receive. Mr. Ewing stated the Planning Commission looks forward to working with the applicant.
- Letter from BCPC regarding Upper Perkiomen Regional PC Comprehensive Plan update
- A copy of the Board of Supervisors meeting minutes from November 16, 2023

ANNOUNCEMENTS

The next Board of Supervisors meeting is scheduled for Thursday, January 25, 2024 at 7:00 p.m.

NEXT MEETING

The next Planning Commission meeting is scheduled for February 1, 2024 at 7:00 p.m.

The Stauffer Road Minor Plan will be reviewed at the February meeting.

ADJOURNMENT

A motion was made by Russ Drabick and seconded by Michael Ewing to adjourn the meeting at 7:15 p.m.

All ayes

Respectfully submitted,

Susan J. Brown
Planning Commission Secretary