

**WASHINGTON TOWNSHIP
PARKS & RECREATION BOARD
DRAFT MEETING MINUTES
DECEMBER 10, 2024**

CALL TO ORDER

Chairperson Mark Bedle called the Washington Township Parks & Recreation Board (PRB) Meeting to order at 6:00 P.M., at the Washington Township Conference Room.

ROLL CALL

The following RAC members were present: Tara Christman, Dave Laxx, Dwayne Henne and Mark Bedle. No members of the public were present at the meeting.

TAPING OF MEETING

It was noted that no one was taping the meeting. The RAC Secretary is keeping a handwritten record of the meeting.

APPROVAL OF MINUTES

A copy of the draft Recreation Advisory Committee November 12, 2024, meeting minutes was not included in the agenda packet. The motion to approve the draft November 12, 2024 will be made during the January 2025 PRB meeting.

SPECIAL REQUEST

None

NEW ITEMS

- Park & Recreation Board Appointments – Mark Bedle informed the members that the Board of Supervisors (BOS) appointed the current members to the PRB. Mr. Bedle explained that a reorganization meeting will be held at the January 2025 meeting. Mr. Bedle also presented draft copies of Board Member Pledge of Commitment and Code of Ethics forms and requested that each member review these forms and provide feedback prior to the January 2025 meeting. Mr. Bedle also presented a draft PRB By-laws and also requested the members to review and provide any revisions or comments by the January 2025 meeting.
- Kiosk at Barto Community Park – Mark Bedle informed the members that the BOS approved the project at their 11/21/24 meeting and that the project will begin in January 2025.

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EVENT STATUS

2024 Events

- Craft Fair: November 9, 2024 – Mark Bedle gave a brief summary of the event, including total amount made of \$275.
- Community Bonfire: November 23, 2024 – Mark Bedle indicated that the bonfire will be canceled due to ongoing burn ban.

2025 Events

- Craft Fair: April 5, 2025 – It was discussed and agreed upon that the Easter Egg & Doggie Egg Hunts would take place on this date.
- Easter: 2025 – To be moved to April 5th. with planned Craft Fair.
- Plant and Veggie Swap & Farmers Market: Spring (plants) & Summer / Fall (Veggies) 2025 - Mark Bedle stated that this event would take place on May 3 and 10, 2024.
- Fall Festival: 2025 – Mark Bedle stated that he was still working on pulling together a budget for this event.
- Trunk n' Treat: October 2025
- Craft Fair: November 2025 (maybe combined with Fall Festival)
- Community Bonfire: November 2025 (maybe combined with Fall Festival)

SUBDIVISION AND OPEN SPACE REVIEW (THIS WAS A JOINT REVIEW BY EAC & RAC AND WAS COMPLETED AT THE BEGINNING OF THE MEETING)

- None

RECREATION FUND & GRANTS

- 2025 Budget Review. Mark Bedle stated that the BOS agreed with the proposed budget. Budget should be passed at either the November or December BOS meetings.
- Current Grant Status. Mark Bedle gave a brief overview of the status of multiple grants.

OLD ITEMS

- Washington Township Growers Flyer. Mark Bedle stated that there was very little interest in this, with only 4 responses.

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- Wetlands Study – Wetland study still being conducted by Kutztown U. students.
- Field Rental Agreements. Mark Bedle stated that they should be presented to the BOS for approval at November 21, 2024 BOS meeting.
- Parks & Recreation Board Formation Ordinance. Mark Bedle stated that they should be presented to the BOS for approval at November 21, 2024, BOS meeting.
- Parks & Recreation Rules and Regulations Ordinance. Mark Bedle stated that they should be presented to the BOS for approval at November 21, 2024, BOS meeting.
- Niantic Road Pedestrian Improvement Project – On hold for funding.
- Current Social Pages' Status and Advertisements – Followers are growing.

BOS RECOMMENDATION LETTERS & REPORTS

- Draft November 2024 RAC Report. All members approved the draft November 2024 RAC Report.
- Mark Bedle gave a brief update on the subdivision review letters. He indicated that he should have the 1606 Main Street review letter done in the next couple of weeks.

COMMUNICATIONS

None

ANNOUNCEMENTS

The next Board of Supervisors workshop meeting is scheduled for Thursday, November 14, 2024, at 7:00 p.m.

The next Board of Supervisors meeting is scheduled for Thursday, November 28, 2024, at 7:00 p.m.

The next Planning Commission meeting is scheduled for Thursday, December 5, 2024, at 7:00 p.m.

NEXT MEETING

The next RAC Meeting is scheduled for Tuesday, December 10, 2024, at 6:00 p.m.

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ADJOURNMENT

A motion was made by Tara Christman and seconded by Dave Laxx to adjourn the November 12, 2024, RAC meeting at 6:35 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mark D. Bedle". The signature is written in a cursive style with a large initial "M".

Mark D. Bedle
RAC Secretary