

**WASHINGTON TOWNSHIP  
RECREATION ADVISORY COMMITTEE  
DRAFT MEETING MINUTES  
NOVEMBER 12, 2024**

**CALL TO ORDER**

Chairperson Mark Bedle called the Washington Township Recreation Advisory Committee (RAC) Meeting to order at 6:00 P.M., at the Washington Township Conference Room.

**ROLL CALL**

The following RAC members were present: Tara Christman, Dave Laxx, Dwayne Henne and Mark Bedle. No members of the public were present at the meeting.

**TAPING OF MEETING**

It was noted that no one was taping the meeting. The RAC Secretary is keeping a handwritten record of the meeting.

**APPROVAL OF MINUTES**

A motion was made by Dave Laxx and seconded by Tara Christman to approve the draft minutes for the October 8, 2024, meeting. All RAC members approved the minutes as prepared for the October 8, 2024, RAC meeting.

**SPECIAL REQUEST**

None

**NEW ITEMS**

- Parking at Washington Township Park – Mark Bedle gave a brief overview of a resident's email that raised concerns about parking at the park. Discussions occurred about how to make the parking safer for vehicles traveling on Vitoria Drive during sport club events. Possible solutions include making the east side of Victoria Drive no-parking from Niantic Road to sidewalk leading to pavilion. Also discussed was possible making parking available near the WWTP. Mark Bedle stated that he would discuss this issue with the BOS at the 11/14/24.
- Kiosk at Barto Community Park – Mark Bedle discuss the kiosk project with committee members. He also presented plans and examples of how the kiosk would look. Mark Bedle stated that he would present these plans to the BOS at their 11/21/24 meeting to get approval to move forward with this project.

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**EVENT STATUS**

**2024 Events**

- Craft Fair: November 9, 2024 – Mark Bedle gave a brief summary of the event, including total amount made of \$275.
- Community Bonfire: November 23, 2024 – Mark Bedle indicated that the bonfire will be canceled due to ongoing burn ban.

**2025 Events**

- Craft Fair: April 5, 2025 – It was discussed and agreed upon that the Easter Egg & Doggie Egg Hunts would take place on this date.
- Easter: 2025 – To be moved to April 5<sup>th</sup>. with planned Craft Fair.
- Plant and Veggie Swap & Farmers Market: Spring (plants) & Summer / Fall (Veggies) 2025 - Mark Bedle stated that this event would take place on May 3 and 10, 2024.
- Fall Festival: 2025 – Mark Bedle stated that he was still working on pulling together a budget for this event.
- Trunk n' Treat: October 2025
- Craft Fair: November 2025 (maybe combined with Fall Festival)
- Community Bonfire: November 2025 (maybe combined with Fall Festival)

**SUBDIVISION AND OPEN SPACE REVIEW (THIS WAS A JOINT REVIEW BY EAC & RAC AND WAS COMPLETED AT THE BEGINNING OF THE MEETING)**

- None

**RECREATION FUND & GRANTS**

- 2025 Budget Review. Mark Bedle stated that the BOS agreed with the proposed budget. Budget should be passed at either the November or December BOS meetings.
- Current Grant Status. Mark Bedle gave a brief overview of the status of multiple grants.

**OLD ITEMS**

- Washington Township Growers Flyer. Mark Bedle stated that there was very little interest in this, with only 4 responses.

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- Wetlands Study – Wetland study still being conducted by Kutztown U. students.
- Field Rental Agreements. Mark Bedle stated that they should be presented to the BOS for approval at November 21, 2024 BOS meeting.
- Parks & Recreation Board Formation Ordinance. Mark Bedle stated that they should be presented to the BOS for approval at November 21, 2024, BOS meeting.
- Parks & Recreation Rules and Regulations Ordinance. Mark Bedle stated that they should be presented to the BOS for approval at November 21, 2024, BOS meeting.
- Niantic Road Pedestrian Improvement Project – On hold for funding.
- Current Social Pages' Status and Advertisements – Followers are growing.

**BOS RECOMMENDATION LETTERS & REPORTS**

- Draft November 2024 RAC Report. All members approved the draft November 2024 RAC Report.
- Mark Bedle gave a brief update on the subdivision review letters. He indicated that he should have the 1606 Main Street review letter done in the next couple of weeks.

**COMMUNICATIONS**

None

**ANNOUNCEMENTS**

The next Board of Supervisors workshop meeting is scheduled for Thursday, November 14, 2024, at 7:00 p.m.

The next Board of Supervisors meeting is scheduled for Thursday, November 28, 2024, at 7:00 p.m.

The next Planning Commission meeting is scheduled for Thursday, December 5, 2024, at 7:00 p.m.

**NEXT MEETING**

The next RAC Meeting is scheduled for Tuesday, December 10, 2024, at 6:00 p.m.

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**ADJOURNMENT**

A motion was made by Tara Christman and seconded by Dave Laxx to adjourn the November 12, 2024, RAC meeting at 6:35 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mark D. Bedle". The signature is written in a cursive, flowing style.

Mark D. Bedle  
RAC Secretary