

WASHINGTON TOWNSHIP PLANNING COMMISSION

MINUTES

October 2, 2025

CALL TO ORDER

Chairman, Carl Schaeffer called the Planning Commission Meeting to order at 7:00 p.m. on Thursday, October 2, 2025 at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Chairman, Carl Schaeffer, Frank Gehringer, Daniel Stauffer, Russell Drabick, Michael Ewing, Jennifer Cunningham, John Weber representing LTL Consultants, Solicitor, Joan London, and Planning Commission Secretary, Lisa Boyer. There were two (2) members of the public in attendance this evening.

Absent: Mark Bedle

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted no one other than the Planning Commission Secretary was taping the meeting this evening.

APPROVAL OF MEETING MINUTES FOR SEPTEMBER 4, 2025

A motion was made by Frank Gehringer and seconded by Russell Drabick to approve the minutes as prepared for the September 4, 2025 Planning Commission Meeting.

All ayes

SPECIAL REQUEST

Richard Mingey, developer for the 1606 Main St. Land Development Plan addressed the Commission Members about possible recreational facilities at the proposed site. He provided a sketch showing his thoughts for a pedestrian trail, dog park and a gazebo. Planning Commission Member, Daniel Stauffer suggested he add a pocket park in the area of the gazebo allowing more recreational use of the area. Mr. Mingey will be back at the November meeting with an update.

PUBLIC COMMENT

None

NEW SUBMITTAL

None

SUBDIVISION REVIEW

The Dale Road Subdivision

John Weber, LTL Consultants provided his review letter dated 9/26/25 for the proposed project. Brief discussion took place on dividing 2 lots into 3 lots. The applicant and the plan Engineer will attend the November Planning Commission Meeting to address Mr. Weber's comments.

SUBDIVISION EXTENSIONS

A motion was made by Frank Gehringer and seconded by Russell Drabick to recommend granting the following subdivision extension:

All ayes

Dale Road Subdivision 11/05/25 – 02/03/26

ADDITIONAL ITEMS

Family Member Suites Proposed Ordinance Draft

Solicitor, Joan London asked the Commission Members if they had any new comments on the proposed draft ordinance that was previously distributed. The Planning Commission was in favor of keeping the language of the draft ordinance as is and not require an additional sewer EDU. The final decision remains for the Board of Supervisors.

COMMUNICATIONS

A copy of the Board of Supervisors Meeting Minutes dated 08/28/25 is enclosed.

ANNOUNCEMENTS

The next Board of Supervisors Workshop Meeting is scheduled for Thursday, October 9, 2025 at 7:00 p.m. *(if needed)*

The 2026 Budget Meeting is scheduled for Monday, October 13, 2025 at 6:00 P.M. and Tuesday, October 14, 2025 at 6:00 p.m. *(if needed)*

The next Regular Board of Supervisors Meeting is scheduled for Thursday, October 23, 2025 at 7:00 p.m.

Jennifer Cunningham stated that the line of sight when turning off of Forgedale Road onto Old Route 100 is becoming difficult to see due to overgrown hedges. John Weber recommended she fill out a complaint form at the Township Building so that a letter can be sent to the property owner alerting them of the situation.

NEXT MEETING

The next Planning Commission Meeting is scheduled for Thursday, November 6, 2025 at 7:00 p.m.

ADJOURNMENT

A motion was made by Daniel Stauffer and seconded by Frank Gehringer to adjourn the meeting at 7:30 p.m.

All ayes

Respectfully submitted,

Lisa A Boyer
Planning Commission Secretary