

ENVIRONMENTAL ADVISORY COUNCIL

Meeting Minutes

August 12, 2026 7pm

CALL TO ORDER

Chairperson Tara Christman called the EAC meeting to order at 7:00 pm, in the township meeting room.

ROLL CALL

EAC members present: Tara Christman, Barbara Dunn, Bill Peirsol

Not Present: Julia Smith and Katrina Faust

Others present: Board of Supervisors Matt McCluskey and Liam Cunningham

TAPING OF MEETING

Secretary Barb Dunn. Bill Peirsol and Tara Christman EAC Chair taped the meeting.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Not enough committee members present to vote since Bill was not present at the last meeting. Will seek approval next month.

NEW BUSINESS

Baler Repairs / Cost / Next Steps

- Per Matt, repaired took 5 minutes. No cost. Need a clipboard to track maintenance history.

Review Barb meeting with Sue on Recycling Barn process, protocols, tonnage submissions

- No EAC budget or record keeping. EAC would like a budget to track own expenses and income.
- Years prior tonnage reported was 20 tons, 70 tons, etc. this year we reported 377 tons for residential to Berks County

EAC to draft letter to haulers. Review list of Commercial and Residential haulers.

- Draft was reviewed. Suggestion to review draft with Jane for input. Change 'Required' to 'Requested'
- Barb suggested to Sue that EAC will draft letter for all haulers. Sue was ok with it and would like to proof it first. Jane suggested that EAC send a letter to all haulers each year as a reminder.
- Once tonnage reports are received, information to be shared with EAC. All outgoing tonnage reports to be verifiable by EAC.
- Letters to be on Township letterhead and sent by the township.
- Barb to provide haulers names and address (Barb to share with Jane).
- There are 2 Diamond Haulers in different cities.
- Bill to check with Cougles to see if they have a location closer to WTWP to drop off cardboard bales.

Keys to Barn (5 in total):

- Tara does not have a key that works. She needs to let Sue know. Matt has a master key.

Purging of unused bins in barn

- Baling of aluminum cans must occur in one fell swoop. It's not advisable to have one baler for aluminum and 1 for cardboard. Typically, a wall full of cans is needed before baling can begin.

- Per Sue, Matt and her looked at the containers, they all belong to EAC, EAC can decide what to do with them.
- Tires, cement bags, black barrels, all misc. stuff has been removed from the barn.

Budget draft

- Who has key to billboard next to barn, donated by Hutts Glass. Should budget for this.
- We will ask for box truck and flatbed cart. It would definitely help empty cars of recycling faster and be more efficient.
- Yes for Volunteer appreciation day - \$50 (Bill gave everyone a gift card this year)
- Income tracking – added to budget however Bill asked where the income from aluminum and metals came from. That was not on the information Barb received. Cardboard income will be estimated ones we take the bales to Cougles.
- Recycling Centers list shared with Bill for future use to call and see if we can get a better deal before May 2027 when Cougles contract ends in July.
- Goal is for EAC to break even.

Master park plan – on 8/18

- We should work in recycling & trash bins into the plan. Tara made a motion to add this into the plan. Bill and Barb 2nd it.
- EAC will submit a letter (Tara)

Recap of Summer Cleanup Recycling event

- Too hot this time of year for recycling event.
- We can do 2 events next year, Spring (April) and Fall (October)
- Bill made a motion for 2 events next year, Tara 2nd.
- Timing to be determined in the future.
- Scrap metal guy needs to be watched since he may have taken batteries. That was income that the township lost out on. He also changed \$12 for bicycle tires on rims. Bill to determine if we should replace him.
- Overall, it was a good turnout.

BOS Meeting Tara to bring up the following:

1. EAC Budget
2. EAC Box cart and Flatbed truck
3. EAC Training
4. Baler Safety
5. EAC to plan Spring and Fall clean up events in 2026
6. DEP assistance to educate EAC on recycling programs.
7. Matt to take recycling

SUBDIVISION AND OPEN SPACE REVIEW

We should consider a program out there (apply is needed) for education, leaf waste, food waste analysis, evaluations, many townships are utilizing this program. Would be helpful in enhancing open space. It's proven to be very helpful. East Greenville, Pennsburg are utilizing this program. We need BOS approval. Barb made a motion, Bill 2nd

OLD BUSINESS

Bill to confirm liability coverage with Sue so Matt can take bales to Cougles.

- Per Sue, to be brought up at the next BOS meeting.
Julia to create a summary of tonnage reports and submissions for review –
- Not needed. Barb collected the information needed.
Katrina to compile a list of rescue shelters for the website – on hold
Tara / Bill to create / execute Baler Safety Policy/Red Barn Safety Rules
- Work in progress.

ANNOUNCEMENTS

Master Plan Park Meeting is 8/18/26 7pm

Board of Supervisor meeting is 8/27/26 7pm

Planning commission meeting is 9/3/26 7pm

Park & Rec committee meeting is 9/8/26 7pm

NEXT EAC MEETING

September 9, 2026 7pm

ADJOURNMENT

Barb motioned to adjourn, Tara 2nd.