

**WASHINGTON TOWNSHIP PLANNING COMMISSION  
REORGANIZATION MINUTES  
JANUARY 10, 2019**

**CALL TO ORDER**

Elaine Pennington called the reorganization meeting of the Planning Commission to order at 7:03 p.m. on Thursday, January 10, 2019, at the Washington Township Municipal Building.

**TEMPORARY OFFICERS**

**TEMPORARY CHAIRPERSON**

A motion was made by Carl Schaeffer and seconded by Daniel Stauffer to appoint Elaine Pennington as temporary Chairperson in order to receive nominations for the position of Chairperson of the Planning Commission for 2019. **No comments received.**

**All ayes**

A motion was made by Carl Schaeffer and seconded by Elaine Pennington appointing Susan Brown as temporary Secretary to record nominations for Chairperson and Vice-Chairperson of the Planning Commission. **No comments received.**

**All ayes**

**NOMINATIONS FOR CHAIRPERSON**

A motion was made by Elaine Pennington and seconded by Daniel Stauffer to nominate Carl Schaeffer as Chairperson of the Planning Commission for 2019. **No comments received.**

**All ayes**

**CARL SCHAEFFER DECLARED CHAIRPERSON OF THE  
PLANNING COMMISSION FOR 2019.**

**NOMINATIONS FOR VICE-CHAIRPERSON**

A motion was made by Daniel Stauffer and seconded by Frank Gehringer nominating Elaine Pennington for Vice-Chairperson. **No comments received.**

**All ayes**

**ELAINE PENNINGTON IS DECLARED VICE-CHAIRPERSON OF  
THE PLANNING COMMISSION FOR 2019.**

**The meeting is now turned over to the newly elected Chairperson.**

**PLANNING COMMISSION RULES AND REGULATIONS**

A motion was made by Elaine Pennington and seconded by Frank Gehringer re-adopting the Washington Township Planning Commission Rules and Regulations. **No comments received.**

All ayes

**MINUTES ARE OFFICIAL REPORT FROM THE PLANNING COMMISSION TO THE BOARD OF SUPERVISORS**

A motion was made by Frank Gehringer and seconded by Daniel Stauffer re-affirming that the Planning Commission Minutes are the official report from the Planning Commission to the Board of Supervisors. **No comments received.**

All ayes

**REGULAR MEETING NOW CONVENES**

**ROLL CALL**

The following members were present: Elaine Pennington, Carl Schaeffer, Frank Gehringer, Romnie Long, Daniel Stauffer, Secretary, Susan J. Brown; Joan London, Kozloff Stoudt, John Weber, LTL Consultants. There were no public attendees.

Absent: Mark Bedle, Jennifer Cunningham

**TAPING OF MEETING**

The meeting was recorded as an aid in the preparation of the Minutes. It was noted no one other than the Planning Commission Secretary was taping the meeting this evening.

**APPROVAL OF MINUTES OF NOVEMBER 1, 2018**

A motion was made by Frank Gehringer and seconded by Romnie Long to approve the Minutes, as prepared for the November 1, 2018 meeting of the Planning Commission.

**No comments received.**

All ayes

**SPECIAL REQUEST**

None

**NEW SUBMITTAL**

**Shuhler Annexation**-Submitted January 3, 2019. Mr. Weber indicated the approved Shuhler Plan will be withdrawn. The Well lot of the original plan has been removed from this plan. A motion was made by Elaine Pennington and seconded by Daniel Stauffer accepting the Shuhler Annexation for review. **No comments received.**

All ayes

**SUBDIVISION REVIEW**

None

**SUBDIVISION EXTENSIONS**

None

## **ADDITIONAL ITEMS**

### **Proposed Subdivision and Land Development Ordinance Amendment-An**

Amendment of Section 107-14.G is being proposed. This is the section that requires the township to send notice to landowners within 500 feet of the boundary of any subdivision. This is not a requirement of the Municipality Planning Code and is not something that is done by many municipalities. A motion was made by Frank Gehringer and seconded by Elaine Pennington recommending approval of the proposed Amendment of the Subdivision and Land Development Ordinance, Section 107-14.G. **No comments received.**

**All ayes**

## **COMMUNICATIONS**

- November 15, 2018 Board of Supervisors meeting minutes

## **ANNOUNCEMENTS**

The next Board of Supervisors meeting is scheduled for January 24, 2019 at 7:00 p.m.

The next Planning Commission meeting is scheduled for February 7, 2019 at 7:00 p.m.

## **ADJOURNMENT**

A motion was made by Frank Gehringer and seconded by Dan Stauffer to adjourn the meeting at 7:17 p.m.

**All ayes**

Respectfully submitted,

Susan J. Brown  
Planning Commission Secretary