

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES
OCTOBER 24, 2019**

CALL TO ORDER

Chairperson David Moyer called the regularly scheduled meeting of the Washington Township Board of Supervisors to order at 7:02 p.m., at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, David Moyer, Thomas Powanda, James Roma, Solicitor, Joan London, Esquire; John Weber representing LTL Consultants, Brian Brochon, Gilmore & Assoc., Township Manager, Richard Sichler, staff member Susan Brown and approximately nineteen (19) residents in attendance.

Absent:

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted no one other than township staff was taping the meeting this evening.

SPECIAL REQUEST

WTMA (water) Conduit Financing: Present this evening were Daryl Peck, Concord Public Finance, Michael Sweetana, DeSales University, and David Twaddell, Rhoads & Sinon to outline the conduit financing for DeSales University through the Washington Township Water Authority. Noting there are no questions from the public, a motion was made by James Roma and seconded by Thomas Powanda adopting Resolution No. 2019-18 for the DeSales University Conduit Financing as presented. **No comments received.**

All ayes

PUBLIC COMMENT

Dave Laxx – 18 Docwill Dr, asked if the board has considered a time limit for the public comment section. It was stated there is a 3-minute time limit and there is a code of conduct available for public review.

Charles Wohl, 22 Waxwing Circle, was present as a representative of the Boyertown Community Library and expressed their appreciation for the support of Washington Township.

Charles Lawrence, 267 Crow Hill Road, stated he has been asking for help with the speeding issue on Crow Hill Road for two years and has not received any help and asked who he would go to for help. Chairman Moyer stated there is money in the budget to purchase a speed monitoring sign(s) and this item is on this evening's agenda. Mr. Lawrence also indicated there is a drainage issue on Crow Hill Road in front of his home and has done what he can to control the water but would like to meet with the

township engineer to discuss the problem. The Board of Supervisors will allow a brief meeting between the Township Engineer and Mr. Lawrence not to exceed one half hour to look at the water issue.

APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 26, 2019

A motion was made by Thomas Powanda and seconded by James Roma to approve the minutes as prepared for the September 26, 2019 meetings. **No comments received.**

All aye

TOWNSHIP REPORTS

A motion was made by David Moyer, seconded by Thomas Powanda to approve the payment of all bills for the General Fund, Highway Aid Fund, Recreation Fund, Street Light Fund, Traffic Impact Fund, Sewer Fund and Building Escrow Funds up to and inclusive of October 24, 2019, and to file the treasurer's report for audit. **No comments received.**

All ayes

TAX COLLECTOR

Tax Collectors Report for the month of September 2019:

Real Estate Tax	\$	850.31
Per Capita Tax	\$	630.50
Amusement Tax	\$	<u>6,298.46</u>
Total	\$	<u>7,779.27</u>

FIRE CHIEF'S REPORT

A copy of the Eastern Berks Fire Department Report is in the binders.

ZONING/SEO REPORT

Reports are in the binders

SEWER ENGINEER'S REPORT

A copy of the Engineer's Monthly Report is enclosed.

A copy of the EEMA O & M Report is enclosed

As a follow up from the manhole inspection done earlier this year, a significant amount of water entering a manhole at Hoffmansville Road. A quote in the amount of \$950 was received from Pipe Data View to televise the line and laterals to identify the source. A motion was made James Roma and seconded by Thomas Powanda authorizing Pipe Data View to televise the sewer line and laterals as outlined by Brian Brochon at a cost not to exceed \$950. **No comments received.**

All ayes

TOWNSHIP ENGINEER

A copy of the Township Engineer's Report is enclosed.

- Mr. Weber reported plan revisions were reviewed for the Clover Hill Subdivision and provided a review letter dated October 18th.
- Bally Springs Phase 2 concrete repair work and the final wearing course paving was conducted over the past two to three weeks. They continue to work on the punch list and are hopeful to dedicated the roads by the end of Fall.
- Bally Springs Phase 3 Tot Lot was required to be installed prior to the issuance of the 20th Occupancy Permit. The design has been submitted and the equipment has been ordered and is in compliance with what was on the plan. This will be maintained by the HOA.
- The Zoning Ordinance Amendment for the property along Route 100 to change the zoning from HDV to Commercial, has been advertised for the November 21st meeting and the Township Manager will send out the required notices to the residents and the property has been posted.

SOLICITOR'S REPORT

Ms. London reported she has received comments from the Supervisor and the Sewer Engineer with respect to the Bally Water System Sales Agreement and is in the process of finalizing that agreement.

SUPERVISORS

UNFINISHED BUSINESS

- **2020 Budget** – A revised budget was provided based upon input from the budget meeting. Mr. Sichler indicated he would include the personnel information and the five (5) year projection. A motion was made by David Moyer and seconded by Thomas Powanda to authorize the advertisement of the 2020 Budget. **No comments received.**

All ayes

- **PADOT Ehst Rd/Route 100 Stormwater Issue** – There have been some intermediate repairs and have finished the field work.
- **Berkey's Bridge project update** – The bride is scheduled to be paved October 29th and anticipate reopening the road in mid-November.

Chairman Moyer announced an Executive Session was held this evening to discuss potential litigation and personnel matters.

- **Limekiln Road stormwater** – The materials have been ordered for this project.
- **2019 Road Inspection Report**- Road inspection was completed earlier this month and the notes documenting the inspection are in the packets. It was discussed Land and Moyer Road project will most likely be pushed back to next year. The Lane sewer project will not affect the roadway.
- **Wissinger Rd property maintenance issues** – The home has recently been abandoned. A ten-day notice will be given to the owner, if nothing is done the township will maintain the property and file a lien against the property. A motion was made by Thomas Powanda and seconded by James Roma to authorize the property to be maintained and to file a lien. **No comments received.**

All ayes

- **Sewer Engineer interview schedule** – Mr. Sichler asked for a time frame in which to complete the interview process. A suggested time frame was November 7th to November 15th.

NEW BUSINESS

- **Dallas Data -Caselle Annual Maintenance Agreement** – A motion was made by James Roma and seconded by David Moyer authorizing the execution of the Caselle Annual Maintenance Agreement in the amount of \$7,100. **No comments received.**

All ayes

- **Approval of 2020 Meeting & Holiday Schedule** –Veteran’s Day has been added to the holiday schedule for 2020. Reorganization Meeting will be held 1/6/20 and budget meeting was changed to Wednesday and Thursday, October 14th and 15th. A motion was made by Thomas Powanda and seconded by James Roma approving the meeting dates and holiday schedule for 2020. **No comments received.**

All ayes

- **Radar speed signs purchase** – These solar powered signs would be attached to existing signs in the township. A motion was made David Moyer and seconded by Thomas Powanda approving the purchase of 2 each SR101 Solar Powered Radar Signs not to exceed \$6,000. **No comments received.**

All ayes

- **Public Works position** – There will be additional road maintenance when Bally Springs Phase 2 is dedicated to the township and someone is still needed for summer grass mowing. Chairman Moyer feels it is time to add a fifth full time Public Works position. Supervisor Roma asked if this position would be responsible for mowing as well as public works duties; it was stated yes, this position would handle the mowing and help with other road maintenance, etc. A motion was made by Thomas Powanda and seconded by David Moyer authorizing the township manager to advertise for a full-time public works person with benefits, a class B CDL license is required with a starting salary range of \$17/hour and up based upon experience effective 12/1/19. **No comments received.**

All aye

- **Fuel Pumps** – William Gift quote for the installation of the fuel pump parts of \$580. A motion was made by James Roma and seconded by Thomas Powanda authorizing William R. Gift to install the fuel pump parts at a cost of \$580. **No comments received.**

All ayes

- **Snow guards for Salt Shed** – A quote was received from William Carr for the installation of snow guards on the salt shed and above the two side doors on the recycling barn in the amount of \$1,285. A motion was made by Thomas Powanda, seconded by James Roma authorizing the installation of the snow guards as outlined. **No comments received.**

All ayes

- **Center for Excellence donation** – A motion was made by Thomas Powanda and seconded by James Roma authorizing a donation to Albright College Center for Excellence in Local Government in the amount of \$400. **No comments received.**
All ayes

SUBDIVISION/PLANNING

- **Clover Hill Final Plan review** – Plan revision was received and a new review letter dated October 18, 2019 was prepared. All items have been addressed on the Plan and Plan sets have been delivered to the township. The Financial Security Agreement, Municipal Improvements Agreement and Stormwater Management Agreement still need to be finalized. Mr. Weber feels it would be appropriate for final plan approval subject to the execution of the agreements and the posting of financial security. A motion was made by Thomas Powanda and seconded by David Moyer granting final plan approval contingent upon the execution of the Financial Security Agreement, Municipal Improvements Agreement and Stormwater Management Agreement and posting of financial security. **No comments received.**
All ayes
- **Easement Agreements** – A motion was made by Thomas Powanda and seconded by James Roma authorizing the Chairman and Secretary to execute the Snow Removal Easement Agreement and Drainage Easement A & B Agreement. **No comments received.**
All ayes

SUBDIVISION EXTENSION

None

COMMUNICATIONS

- Copy of the ARB Delinquent Account Report is enclosed.

ANNOUNCEMENTS

The next board of Supervisors meeting will be held on Thursday, November 21, 2019 at 7:00 pm. *(Please note this is one week early due to the Thanksgiving Day Holiday)*

EXECUTIVE SESSION (if needed)

ADJOURNMENT

A motion was made by James Roma and seconded by David Moyer to adjourn the meeting at approximately 7:56 p.m. **No public comment received.**

All ayes

Respectfully submitted,

Richard Sichler
Manager/Secretary